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15 September 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT

: Weekly Report of the Office of Training

15 September 1966

1. Defense Intelligence School -- Advanced Intelligence Course

25X1A

DDS&T, is the Agency's representative at the Advanced Intelligence Class at the Defense Intelligence School which began on 10 September.

2. Executive Orientation in Planning, Programming, and Budgeting
Only four Agency nominations were submitted for the 12 September
running of this course:

25X1A



DDP/TSD DDS/OS DDI/FBIS DDI/NPIC

Follow-up calls were made during the last week to all Senior Training Officers, as well as O/PPB to find other candidates. The Claudestine Services had four others scheduled but because of unresolved cover problems and office priorities only a TSD man remained available to attend. We turned back six spaces to the Civil Service Commission.

3. Instruction in Safe Driving

Arrangements have been completed with the District of Columbia

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Bureau of Motor Vehicles for a two-day session on driver education for the Agency's drivers and couriers. One group completed its training today and another group will complete its training on 23 September. These two sessions have been arranged in response to a request from the Office of Logistics.

4. National War College

has requested that all agencies sending employees to attend lectures at the College thoroughly screen their roundidates prior to nomination. Colonel Trahan stated that he was not critical of those selected by CIA but that the problem was with other agencies. We have assured him that we shall continue to critically appraise requests to attend College lectures and to send only those who have a genuine "need to know."

5. Support Services Review: Trends and Highlights

For the first running of this course, 14 - 16 September, we have a total registration of 53. Although the quota for the course was established at 50, 3 additional members from the Audit Staff were permitted to attend. Non-DDS careerists will be taken on a space-available basis only. The October running of the program already has an enrollment of 17.

6. Training of Clandestine Services Female CTs

A training program for female CTs destined for the Clandestine

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Services is being developed. CT Program, and 25X1A

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7. Advanced Writing Workshop for ORR

Arrangements have been completed for a special Advanced Writing
Workshop for ORR senior analysts. The course is scheduled to
begin on 26 September and will run for four weeks. The course will
be held in an ORR conference room in the Headquarters building.

6. Language School

25X1A

Nine personnel began a six-week course in Vietnamese on 12 September. Our third Vietnamese instructor reported to work last week, and we have two more in process.

9. Chinese Area Familiarization for DDS&T Personnel

25X1A

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Office of Research and Development,

DDS&T, to assist them in meeting training requirements in China

Area Familiarization.

is drawing up a list of topics to be covered in a series of two-hour presentations on a weekly basis for about two months. The emphasis will be on geography resources, economic development, and internal security. SIC will handle the planning, preparation, and procurement of support material, arranging

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for speakers, and general direction of the program.

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10. 25X1A Laboratory results from a second sample of 25X1A State Board of Health indicated Coliform 25X1A sent to the Group present. Efforts are being made to identify the specific type of bacteria and the source. Individual samples from all wells on the Base have been collected and forwarded for analysis and chlorine has been introduced into the water. If the water from all wells is positive and the bacteria is harmful, it will be necessary for 25X1A to set up a chlorinating treatment system. If it can be identified as coming from one or two wells, these will be abandoned and water will be pumped over from wells free of bacteria. 11. Non-Agency Briefings 6 September 25X1A -- 125 students in FSI's Area Studies Course. 7 September 25X1A -- State Department's Foreign Service Orientation Class. -- Two-hour briefing to the 30 members of 25X1A the current Attache class at the Defense Intelligence School; about 29 wives of the attaches were also present. -- 50 NSA employees in the Cryptological Training 25X1A School.

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ATTENDANCE WEEK OF 6 - 9 SEPTEMBER 1966

Operating Programs (Internal Training)

	Agency		Non-Agency	
•	Courses or Projects	Number of Students	Briefings	Number Briefed
Clandestine Ops Covert Training	3 10	68 26	ı	1
Intelligence	3	32	5	132
Language (14) Full-Time Part-Time Tutorial	2 ¹ 4 37 8	58 49 9		
Communism	ı	70	2	226
Support & Development	1	62 <u>17</u>	 8	359
Total	88	391		3//